



ENVIRONMENTAL FEDERATION OF OKLAHOMA

32nd Environmental Federation of Oklahoma Annual Meeting & Trade Show

Renaissance Hotel & Convention Center

Tulsa, OK

October 9-11, 2023

CALL FOR PAPERS AND SPEAKERS

You are invited to submit a proposal to share your experience and expertise with your colleagues in Environmental and/or Safety and Health at the 32nd Environmental Federation of Oklahoma Annual Conference. More than 250 professionals in the fields of Environmental, Health and Safety, Wildlife Conservation, and Oklahoma Corporation Commission related activities will benefit from your knowledge and experience.

The Call for Papers and Speakers must be received no later than **June 30, 2023**. Please complete the attached form and send to bud@envirofdok.org and Jennifer.wasinger@freese.com. *Incomplete submissions will not be considered.*

INSTRUCTIONS FOR SUBMITTING A PROPOSAL

- Complete the attached Call for Speakers and Presentations form in its entirety. SUBMISSIONS MUST BE TYPED OR REPRODUCED ON A COMPUTER IN THIS EXACT ORDER. Handwritten submissions are discouraged.
- Review for completeness, accuracy and legibility; sign and date form.
- Limit one idea per form.
- Submit electronically (either Word or PDF) to the email address above.

Each speaker session has approximately 25 minutes: 20 minutes for the presentation and 5 minutes for questions from the audience. **Please ensure your presentation meets this timeframe** requirement as a courtesy to the other speakers in the conference.

PROPOSAL REVIEW

Members of the appropriate Committee or Activities Committee will review all complete proposals. Final selections will be made by the Activities Committee members. Notification of acceptance will be sent to the person noted in the proposal as soon as possible.

HONORARIA

EFO has a tradition of using educational conference sessions as a platform for innovation in the appropriate subject matter fields. We look for contributors who are willing to share their expertise WITHOUT expectation of payment in the spirit of networking, a purpose for which the EFO was founded.

The Selection Process. We strive to offer a balanced program of educational speakers by selecting proposals that best fit within the theme of this year's conference, "Moving the Regulatory Goalposts". Please check the website at this location for more information, as available: <http://envirofdok.org/event/32nd-efo-annual-meeting-and-trade-show-2/>

Practical Application. Presentations conducted by speakers that include practical, immediate applicable work tools will be given preference. The Activities Committee seeks presentations that will provide our attendees with information that will improve their effectiveness on the job.

Proven Speaking Ability. The Activities Committee seeks experienced speakers with proven speaking ability. Those with a track record of speaking and performing well at large conferences will be given preference.

We expect presenters to:

- Meet all deadlines
- Retain the session content, audio/visual needs as originally submitted
- Not add a co-presenter or change the identity or number of presenters without notifying the responsible EFO Committee Chair
- Provide high-quality presentations by the date and in the format requested for use in the EFO conference application
- Honor our commitment to provide education by not showcasing or promoting the speaker's practice, services, or products
- Respect EFO as the sponsoring organization with either positive or neutral comments from the platform

In return, we will:

- Waive conference registration fee (includes lunch and social events)
- Grant you valuable professional exposure
- Provide you with your evaluation scores after the conference

For more information, contact Jennifer Wasinger, Activities Committee Chair, at 405.607.7066 or jennifer.wasinger@freese.com or the appropriate media Committee Chair below.

Air Quality Committee

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Safety & Health Committee

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Legislative Committee

~ Vacant ~

Water Quality Committee

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