



ENVIRONMENTAL FEDERATION OF OKLAHOMA

"Working for Oklahoma's Economic and Environmental Future"

2017 Environmental Federation of Oklahoma Conference **"Protecting the Environmental while Encouraging a Vibrant Economy – How to have Both!"**

Embassy Suites Downtown – Medical Center
Oklahoma City, OK
October 2-4, 2017

CALL FOR SPEAKERS AND PRESENTERS

You are invited to submit a proposal to share your experience and expertise with your colleagues in Environmental, Safety and Health, Corporation Commission, and Wildlife conservation at the 2017 Environmental Federation of Oklahoma Annual Conference scheduled for **October 2 – 4, 2017** at the **Embassy Suites – Medical Center** in **Oklahoma City, OK**. More than 200 professionals in the fields of Environmental, Health and Safety, Corporation Commission and Wildlife Conservation will benefit from your knowledge and experience while you make a valuable contribution to the professional's field of knowledge.

The Call for Speakers and Presentations must be received no later than **May 7, 2017**. Please complete the attached form and email or mail to:

Environmental Federation of Oklahoma
Attn: Paula Hofford
5801 N. Broadway Ext., Suite 304
Oklahoma City, OK
efo@envirofdok.org

Incomplete submissions will not be considered.

INSTRUCTIONS FOR SUBMITTING A PROPOSAL

- Complete the attached Call for Speakers and Presentations form in its entirety. **SUBMISSIONS MUST BE TYPED OR REPRODUCED ON A COMPUTER IN THIS EXACT ORDER.** Handwritten submissions are discouraged
- Review for completeness, accuracy and legibility; sign and date form
- Limit one idea per form
- The completed form must be received no later than **May 7, 2017**.

Notification of status of submission acceptance will be sent no later than June 1, 2017. If you are submitting a proposal on behalf of someone else, please check with him or her regarding the receipt of the decision. Each speaker session will last approximately 25 minutes: 20 minutes for the presentation and 5 minutes for questions from the audience.

PROPOSAL REVIEW

Members of the appropriate Committee or Activities Committee will review all complete proposals. Final selections will be made by the Activities Committee members. Notification of acceptance will be sent no later than June 1, 2017.

HONORARIA

EFO has a tradition of using educational conference sessions as a platform for innovation in the appropriate subject matter fields. We look for contributors who are willing to share their expertise **WITHOUT** expectation of payment in the spirit of networking, a purpose for which the EFO was founded.



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The Selection Process. We strive to offer a balanced program of educational speakers by selecting proposals that best fit within the theme of this year's conference—**"Protecting the Environment while Encouraging a Vibrant Economy-How to have Both!"**.

Practical Application. Presentations conducted by speakers that include practical, immediate applicable work tools will be given preference. The Activities Committee seeks presentations that will provide our attendees with information that will improve their effectiveness on the job.

Proven Speaking Ability. The Activities Committee seeks experienced speakers with proven speaking ability. Those with a track record of speaking and performing well at large conferences will be given preference.

We expect presenters to:

- Meet all deadlines
- Retain the session content, audio/visual needs as originally submitted
- Not add a co-presenter or change the identity or number of presenters without notifying the EFO
- Provide high-quality presentations by the date and in the format requested for use in the EFO conference application
- Honor our commitment to provide education by not showcasing or promoting the speaker's practice, services, or products
- Respect EFO as the sponsoring organization with either positive or neutral comments from the platform

In return, we will:

- Waive conference registration fee (includes lunch and social events)
- Grant you valuable professional exposure
- Provide you with your evaluation scores after the conference

For more information, contact

Paula Hofford, Activities Committee Chair at 405.416.8179 or email at paula.hofford@guernsey.us
or the appropriate media Committee Chair below.

Air Quality Committee

Robbie Gillem, Chair
580.933.1971
robbie.gillem@ipaper.com

Corporation Commission Committee

Terri Roberts, Chair
405.605.1720 x7025
terri.roberts@OEServices.net

Wildlife Committee

Stephanie Rainwater, Chair
918.770.7983
srainwater@swca.com

Hazardous/Solid Waste Committee

Thomas Lazarski, Chair
405.553.3404
lazarsti@oge.com

Safety & Health Committee

Jody Reinhart, Chair
580.334.1288
Jody@sc2-llc.net

Legislative Committee

-Vacant

Water Quality Committee

Mike Bednar, Chair
918.256.0893
mbednar@grda.com



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SPEAKER INFORMATION

This section must be completed for each speaker. Please make duplicate copies if applicable.

Full Name			
Job Title			EFO Member?
Organization			<input type="checkbox"/> Yes <input type="checkbox"/> No
Address	City, State, Zip		
Contact Phone	Email		
Designations			
Certifications			

PRESENTATION INFORMATION

Title of Presentation			
Format	<input type="checkbox"/> Individual (1-2 Speakers)	<input type="checkbox"/> Group/Panel (3 or more Speakers)	
Other Presenter Names			
Method	<input type="checkbox"/> Lecture Presentation	<input type="checkbox"/> Case Study	<input type="checkbox"/> Panel Discussion
Level	<input type="checkbox"/> Basic	<input type="checkbox"/> Intermediate	<input type="checkbox"/> Advanced

SUBJECT AREA

Select the most appropriate subject area(s) of the presentation.

<input type="checkbox"/> Air	<input type="checkbox"/> Water	<input type="checkbox"/> Solid Waste	<input type="checkbox"/> Hazardous Waste
<input type="checkbox"/> Corporation Commission		<input type="checkbox"/> Wildlife	
<input type="checkbox"/> Health & Safety	<input type="checkbox"/> Other (describe):		



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THREE MAJOR LEARNING OBJECTIVES

Please list the three major learning objectives of your presentation.

PRESENTATION DESCRIPTION

Please give a good description of the presentation that includes an overview and what attendees will gain from the presentation.



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BIOGRAPHICAL INFORMATION OF EACH SPEAKER

This section must be completed for each speaker if more than one speaker will be presenting.

AUDIOVISUAL NEEDS

*Please list **all** of the audiovisual needs the presentation requires. Please note that PPTs must be provided to the appropriate EFO Media Committee Chair by no later than **Friday, September 1, 2017.***

Do we have your permission to provide your contact information
(Name, company, email, and phone) to the attendees? Yes No

Do we have your permission to post your presentation slides as a PDF file on the
EFO website after the meeting? Yes No

Signature

Date

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